



HILLINGDON  
LONDON



# Health and Wellbeing Board

**Date:** TUESDAY, 28 JUNE 2016

**Time:** 2.30 PM

**Venue:** COMMITTEE ROOM 6 - CIVIC CENTRE, HIGH STREET, UXBRIDGE UB8 1UW

**Meeting Details:** Members of the Public and Press are welcome to attend this meeting

## Statutory Members (Voting)

Councillor Raymond Puddifoot MBE (Chairman)  
Councillor Philip Corthorne MCIPD (Vice-Chairman)  
Councillor David Simmonds CBE  
Councillor Jonathan Bianco  
Councillor Douglas Mills  
Councillor Keith Burrows  
Councillor Richard Lewis  
Dr Ian Goodman, (Chair - Hillingdon CCG)  
(Healthwatch Hillingdon Chairman)

## Statutory Members (Non-Voting)

Statutory Director of Adult Social Services  
Statutory Director of Children's Services  
Statutory Director of Public Health

## Co-Opted Members

The Hillingdon Hospitals NHS Foundation Trust  
Central & North West London NHS Foundation Trust  
Royal Brompton & Harefield NHS Foundation Trust  
Hillingdon Clinical Commissioning Group (officer)  
Hillingdon Clinical Commissioning Group (clinician)  
LBH - Deputy Director: Public Safety & Environment  
LBH - Corporate Director of Residents Services & Deputy Chief Executive (VOTING)

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***Putting our residents first***

Lloyd White  
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# Agenda

1a Board Membership Review

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## BOARD MEMBERSHIP REVIEW

<b>Relevant Board Member(s)</b>	Councillor Ray Puddifoot
<b>Organisation</b>	London Borough of Hillingdon
<b>Report author</b>	Nikki O'Halloran, Administration Directorate
<b>Papers with report</b>	Appendix 1 – Board Membership

### 1. HEADLINE INFORMATION

<b>Summary</b>	The Health and Wellbeing Board has been established since 1 April 2013. Board members are now asked to consider any proposed changes to its membership.
<b>Contribution to plans and strategies</b>	Joint Health & Wellbeing Strategy
<b>Financial Cost</b>	None
<b>Relevant Policy Overview &amp; Scrutiny Committee</b>	N/A
<b>Ward(s) affected</b>	N/A

### 2. RECOMMENDATIONS

That the Health and Wellbeing Board:

1. notes the **Statutory Board Membership and the Co-opted Members**, as set out in Appendix 1, and considers any proposed amendments (including appointments to the vacancies); and
2. notes that all non-voting **Co-opted Members** will be required to sign a confidentiality agreement.

### 3. INFORMATION

#### Supporting Information

##### Membership

The Board is chaired by the Leader of the Council. It has Statutory Members, as required by law, which includes officers of the Council, a representative of local Clinical Commissioning Group and a representative of Healthwatch Hillingdon.

The Local Trusts and NHS representatives are invited to attend Board meetings as Co-opted Non-Voting Members. Statutory Members and Co-opted Members are allowed a single nominated/named substitute.

It is possible that, during the course of the yearly cycle of meetings, different organisations will approach the Board seeking to join as Co-opted Members. The Terms of Reference provide for the Board to agree any such appointments on an ad hoc basis.

### Board Member Vacancies

There are currently two vacancies that have arisen on the Board:

1. Healthwatch Hillingdon - Statutory Voting Member; and
2. Hillingdon Clinical Commissioning Group (HCCG) - Non-Voting Co-opted (officer) representative substitute.

The Healthwatch Hillingdon vacancy is for a voting member and any nomination would need to be agreed formally by Council. At present, no nomination has been made to fill this vacancy.

The HCCG vacancy is for a non-voting co-opted substitute member (officer) and, as such, it can be agreed by the Board without the need for the appointment to be ratified by Council. The Board is therefore asked to consider nomination for appointment.

### Voting Rights

In addition to Councillors, the statutory representatives from the local Clinical Commissioning Group and Healthwatch Hillingdon (and their substitutes if required) will be entitled to vote at meetings but Co-opted Members and Council officers will not.

The only exception to these voting rights is that the Deputy Chief Executive and Corporate Director of Residents Services, as a Co-opted Member, has voting rights. This is due to her significant corporate and resident facing remit across a whole range of Borough-wide services, including public health.

The national regulations surrounding the Board require that all 'voting' members sign up to the Council's Code of Conduct. The Code of Conduct is a set of golden rules by which Elected Councillors must follow to ensure high standards in public office. It includes a public declaration of any interests. It should be noted that the term "Co-opted Member" so far as the Code of Conduct is concerned is different to that of a Co-opted Member on the Board.

The Board requires that the confidential nature of reports containing exempt information within the meaning of section 100I of the Local Government Act 1972 (commonly known as Part II reports) is observed at all times and by all members of the Board. As Co-opted non-voting members of Hillingdon's Health and Wellbeing Board are not bound by the Council's Code of Conduct, these members are asked to complete a confidentiality agreement. This agreement notes the confidentiality requirement and the need to refrain from discussing or disclosing any aspect of confidential reports to any individual or body outside of the meeting.

### **Financial Implications**

There are no financial implications arising from the recommendations in this report.

#### **4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

**What will be the effect of the recommendation?**

N/A

#### **Consultation Carried Out or Required**

Consultation with the Chairman of the Board and relevant officers.

#### **5. CORPORATE IMPLICATIONS**

##### **Hillingdon Council Corporate Finance comments**

There are no financial implications arising from the recommendations in this report.

##### **Hillingdon Council Legal comments**

Section 194 of the Health and Social Care Act 2012 requires the Council to establish a Health and Wellbeing Board to comprise a number of Statutory Members and such other persons, or representatives of such other persons, as the local authority thinks appropriate.

Sections 195 and 196 of the Health and Social Care Act 2012 specify the functions of the Board. These duties are to encourage persons engaged in the provision of any health or social care services "to work in an integrated manner" and to "provide advice, assistance or other support" to encourage joint working between local authorities and NHS bodies. Section 196 also specifies that the Board is to exercise the Council's functions under sections 116 and 116A of the Local Government and Public Involvement in Health Act 2007 - assessment of health and social care needs in the Borough and the preparation of the Joint Health and Wellbeing Strategy.

In addition, The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 set out how the Board should operate as a Committee of the Council. Regulation 6 provides that the existing legislation on voting rights need not apply unless the Council so directs. However, before making such a direction on voting rights, the Council is required to consult the Board. Regulation 7 makes there no requirement to have all political groups within the Council represented on the Board.

Section 49(7) of the Local Government Act 2000 requires any external members of a Council committee to adhere to the Members Code of Conduct if they have an entitlement to vote at meeting of the committee.

#### **6. BACKGROUND PAPERS**

NIL

**HEALTH AND WELLBEING BOARD MEMBERSHIP 2016/2017**

subject to the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

<b>Organisation</b>	<b>Name of Member</b>	<b>Substitute</b>
<b>STATUTORY MEMBERS (VOTING)</b>		
Chairman	Councillor Puddifoot	Any Elected Member
Vice-Chairman	Councillor Corthorne	Any Elected Member
Cabinet Members	Councillor Simmonds	Any Elected Member
	Councillor Mills	Any Elected Member
	Councillor Bianco	Any Elected Member
	Councillor Burrows	Any Elected Member
	Councillor Lewis	Any Elected Member
Healthwatch Hillingdon	<b>VACANCY</b>	Mr Stephen Otter
Clinical Commissioning Group	Dr Ian Goodman	Dr Kuldhir Johal
<b>STATUTORY MEMBERS (NON-VOTING)</b>		
Statutory Director of Adult Social Services	Mr Tony Zaman	Mr John Higgins
Statutory Director of Children's Services		Mr Tom Murphy
Statutory Director of Public Health	Dr Steve Hajioff	Ms Sharon Daye
<b>CO-OPTED MEMBERS (VOTING)</b>		
LBH	Ms Jean Palmer	N/A
<b>CO-OPTED MEMBERS (NON-VOTING)</b>		
The Hillingdon Hospitals NHS Foundation Trust	Mr Shane DeGaris	Mr Richard Sumray
Central and North West London NHS Foundation Trust	Ms Robyn Doran	Ms Maria O'Brien
Royal Brompton and Harefield NHS Foundation Trust	Mr Robert J Bell	Mr Nick Hunt
LBH	Mr Nigel Dicker	N/A
Clinical Commissioning Group (Officer)	Mr Rob Larkman	<b>VACANCY</b>
Clinical Commissioning Group (Clinician)	Dr Reva Gudi	Dr Kuldhir Johal